

Local Outbreak Engagement Board

Tuesday, 8th December, 2020
at 6.00 pm

PLEASE NOTE TIME OF MEETING

Virtual Meeting - Please Note:-

A link to this meeting will be available on Southampton City Council's website at least 24hrs before the meeting

This meeting is open to the public

Members

Councillor Hammond (Chair)
Councillor Fielker (Vice-Chair)
Councillor Dr Paffey
Councillor Shields

Contacts

Service Director – Legal and Business
Operations
Richard Ivory
Tel: 023 8083 2794
Email: richard.ivory@southampton.gov.uk

Senior Democratic Support Officer
Claire Heather
Tel. 023 8083 2412
Email: Claire.heather@southampton.gov.uk

PUBLIC INFORMATION

SOUTHAMPTON COVID-19 LOCAL OUTBREAK ENGAGEMENT BOARD

The Southampton Covid-19 Local Outbreak Engagement Board is responsible for strategic oversight of health protection regarding Covid-19 in Southampton, including prevention, surveillance, planning and response to ensure they meet the needs of the population.

The Board will support the local delivery of the primary objectives of the Government's strategy to control the Covid-19 reproduction number (R), reduce the spread of infection and save lives, in doing so help to return life to as normal as possible, for as many people as possible, in a way that is safe, protects our health and care systems and releases our economy.

The response will be delivered at various levels and by various partner organisations, but these will need to be brought together at local authority level through the Executive Director of Wellbeing (Health & Adults), supported by the Director of Public Health as lead officer, to ensure a community focus and appropriately tailored response. In addition to the place-based approach overseen by the Board the levels will include:

- National - a National Outbreak Control Plans Advisory Board will be established to draw on expertise from across local government and ensure the NHS Test and Trace programme builds on local capability, and to share best practice and inform future programme development;
- Regional - Co-ordination required on a regional level will be provided through the HIOW Local Resilience Forum and Integrated Care System arrangements;
- Local – Southampton COVID-19 Health Protection Board, working through Local Engagement Boards to define measures to contain outbreaks and protect health.

CONDUCT OF MEETING

TERMS OF REFERENCE

The terms of reference of the Cabinet, and its Executive Members, are set out in Part 3 of the Council's Constitution.

RULES OF PROCEDURE

The meeting is governed by the Executive Procedure Rules as set out in Part 4 of the Council's Constitution.

Procedure / Public Representations

At the discretion of the Chair, members of the public may address the meeting on any report included on the agenda in which they have a relevant interest. Any member of the public wishing to address the meeting should advise the Democratic Support Officer (DSO) whose contact details are on the front sheet of the agenda.

Fire Procedure – In the event of a fire or other emergency, a continuous alarm will sound and you will be advised, by officers of the Council, of what action to take.

Smoking policy – The Council operates a no-smoking policy in all civic buildings.

Access – Access is available for disabled people. Please contact the Cabinet Administrator who will help to make any necessary arrangements.

Southampton: Corporate Plan 2020-2025 sets out the four key outcomes:

- Communities, culture & homes - Celebrating the diversity of cultures within Southampton; enhancing our cultural and historical offer and using these to help transform our communities.
- Green City - Providing a sustainable, clean, healthy and safe environment for everyone. Nurturing green spaces and embracing our waterfront.
- Place shaping - Delivering a city for future generations. Using data, insight and vision to meet the current and future needs of the city.
- Wellbeing - Start well, live well, age well, die well; working with other partners and other services to make sure that customers get the right help at the right time.

Mobile Telephones – Please switch your mobile telephones to silent whilst in the meeting.

Use of Social Media

The Council supports the video or audio recording of meetings open to the public, for either live or subsequent broadcast. However, if, in the Chair's opinion, a person filming or recording a meeting or taking photographs is interrupting proceedings or causing a disturbance, under the Council's Standing Orders the person can be ordered to stop their activity, or to leave the meeting.

By entering the meeting room you are consenting to being recorded and to the use of those images and recordings for broadcasting and or/training purposes. The meeting may be

BUSINESS TO BE DISCUSSED

Only those items listed on the attached agenda may be considered at this meeting.

QUORUM

The minimum number of appointed Members required to be in attendance to hold the meeting is 2.

recorded by the press or members of the public.

Any person or organisation filming, recording or broadcasting any meeting of the Council is responsible for any claims or other liability resulting from them doing so. Details of the Council's Guidance on the recording of meetings is available on the Council's website.

Disclosure of Interests

Members are required to disclose, in accordance with the Members' Code of Conduct, **both** the existence **and** nature of any "personal" or "prejudicial" interests they may have in relation to matters for consideration on this Agenda.

Personal Interests

A Member must regard himself or herself as having a personal interest in any matter

- (i) if the matter relates to an interest in the Member's register of interests; or
- (ii) if a decision upon a matter might reasonably be regarded as affecting to a greater extent than other Council Tax payers, ratepayers and inhabitants of the District, the wellbeing or financial position of himself or herself, a relative or a friend or:-
 - (a) any employment or business carried on by such person;
 - (b) any person who employs or has appointed such a person, any firm in which such a person is a partner, or any company of which such a person is a director;
 - (c) any corporate body in which such a person has a beneficial interest in a class of securities exceeding the nominal value of £5,000; or
 - (d) any body listed in Article 14(a) to (e) in which such a person holds a position of general control or management.

A Member must disclose a personal interest.

Continued/.....

Prejudicial Interests

Having identified a personal interest, a Member must consider whether a member of the public with knowledge of the relevant facts would reasonably think that the interest was so significant and particular that it could prejudice that Member's judgement of the public interest. If that is the case, the interest must be regarded as "prejudicial" and the Member must disclose the interest and withdraw from the meeting room during discussion on the item.

It should be noted that a prejudicial interest may apply to part or the whole of an item.

Where there are a series of inter-related financial or resource matters, with a limited resource available, under consideration a prejudicial interest in one matter relating to that resource may lead to a member being excluded from considering the other matters relating to that same limited resource.

There are some limited exceptions.

Note: Members are encouraged to seek advice from the Monitoring Officer or his staff in Democratic Services if they have any problems or concerns in relation to the above.

Principles of Decision Making

All decisions of the Council will be made in accordance with the following principles:-

- proportionality (i.e. the action must be proportionate to the desired outcome);
- due consultation and the taking of professional advice from officers;
- respect for human rights;
- a presumption in favour of openness, accountability and transparency;
- setting out what options have been considered;
- setting out reasons for the decision; and
- clarity of aims and desired outcomes.

In exercising discretion, the decision maker must:

- understand the law that regulates the decision making power and gives effect to it. The decision-maker must direct itself properly in law;
- take into account all relevant matters (those matters which the law requires the authority as a matter of legal obligation to take into account);
- leave out of account irrelevant considerations;
- act for a proper purpose, exercising its powers for the public good;
- not reach a decision which no authority acting reasonably could reach, (also known as the "rationality" or "taking leave of your senses" principle);
- comply with the rule that local government finance is to be conducted on an annual basis. Save to the extent authorised by Parliament, 'live now, pay later' and forward funding are unlawful; and
- act with procedural propriety in accordance with the rules of fairness.

AGENDA

1 **APOLOGIES**

To receive any apologies.

2 **DISCLOSURE OF PERSONAL AND PECUNIARY INTERESTS**

In accordance with the Localism Act 2011, and the Council's Code of Conduct, Members to disclose any personal or pecuniary interests in any matter included on the agenda for this meeting.

NOTE: Members are reminded that, where applicable, they must complete the appropriate form recording details of any such interests and hand it to the Democratic Support Officer.

3 **STATEMENT FROM THE CHAIR**

4 **MINUTES OF PREVIOUS MEETING (INCLUDING MATTERS ARISING)** (Pages 1 - 4)

To approve and sign as a correct record the Minutes of the meeting held on 29th September 2020 and to deal with any matters arising, attached.

5 **COVID-19 NATIONAL SITUATION UPDATE** (Pages 5 - 8)

Report of the Interim Director of Public Health, outlining the latest Covid-19 related guidance and legislation.

6 **COVID-19 LOCAL SITUATION UPDATE AND RESPONSE** (Pages 9 - 12)

Report of the Director of Public Health detailing the local Covid-19 situation and response.

7 **COVID-19 CHAMPIONS UPDATE** (Pages 13 - 30)

Report of the Director of Public Health providing an update on the Covid-19 Community Champions Project.

8 **COVID-19 MARSHALS** (Pages 31 - 36)

Report of the Cabinet Member for Stronger Communities providing an update on Southampton Covid-19 Marshals.

9 **LIVE EVENT QUESTION AND ANSWER SESSION**

Live Event Question and Answer Session to Members of the Local Outbreak Engagement Board.

30 November 2020

Service Director Legal Business Operations

LOCAL OUTBREAK ENGAGEMENT BOARD
MINUTES OF THE MEETING HELD ON 29 SEPTEMBER 2020

Present: Councillors Hammond (Chair) and Fielker (Vice-Chair)

Apologies: Councillors Dr Paffey, Shields and Carol Cunio

In Attendance: Debbie Chase, Director Public Health
Grainne Siggins, Executive Director Adult Social Care
Robert Henderson, Interim Director Children Social Care
Dr Mark Kelsey, Chair, CCG Governing Body
Rob Kurn, Healthwatch and SVS Deputy Chief Executive
Derek Sandeman, Medical Director, University Hospitals Southampton
Gary Whittle, Chamber of Commerce
Supt Kelly Whiting, Hampshire Police

1. **TERMS OF REFERENCE**

The Board received and noted the Terms of Reference for the Local Outreach Engagement Board which had been approved by Full Council at the July meeting and been appointed as a Sub-Committee of Cabinet.

The Board would be responsible for strategic oversight of health protection regarding Covid-19 in Southampton including prevention, surveillance, planning and response to ensure the needs of the population were met. This Board would be an opportunity to interact and for members of the public to ask questions. The Board would not be a decision-making body, any formal decisions needed would be taken via current processes and mechanisms of Council, Cabinet or Officer Delegated Decision.

The Board noted the appointed membership of the Board together with representation from partner organisations who would be in attendance and support the work of the Board.

The Board also noted that there was a Health Protection Board which sat under this Board and was the operational arm of the arrangements and had been in operation since May and was chaired by the Director of Public Health supported by the Executive Director for Adult Social Care.

2. **SOUTHAMPTON LOCAL OUTBREAK CONTROL PLAN**

The Board received and noted the report of the Director of Public Health detailing the Southampton Outbreak Control Plan and Programme which became a requirement from May 2020 when all upper tier Local Authorities were asked to ensure they had robust Covid-19 outbreak Control Plans in place to support the national effort to prevent the spread of Covid-19 infection. In line with national guidance the Council published their plan on 30th June 2020 to supplement existing public health, emergency planning and outbreak control plans.

The Board noted that the plan had been developed as a multi-agency plan with key aims of prevention, managing and containing any outbreaks and supporting those that

needed help. The plan would be an evolving plan and responsive to changes in national policy, lessons learnt from other areas and from within Southampton's own systems as information was collated, intelligence analysed, behavioural insights and feedback from partners and residents.

3. **SOUTHAMPTON LOCAL OUTBREAK COMMUNICATIONS PLAN**

The Board received and noted the report of the Director of Public Health detailing the Local Outbreak Communications Plan that had been put in place since the outset of the Covid-19 Pandemic and carried out extensive work to communicate national and local guidance, changes to services and access support to the most vulnerable.

The Board noted that since the start of the pandemic an additional 6000 social media channels had been recruited and was seen as a trusted voice and keeping guidance clear and concise. The Communication Plan had several objectives in place with actions to ensure delivery which was detailed in the appendix to the report. The Board acknowledged that community and organisational leaders were key to successful delivery in championing support, engaging with processes and developing the plan further.

4. **SOUTHAMPTON LOCAL OUTBREAK COMMUNITY ENGAGEMENT PLAN**

The Board received and noted the report of the Director of Public Health detailing the Southampton Covid-19 Community Engagement Plan. National evidence from the first phase of the pandemic had shown that strong community engagement was crucial to preventing the spread of the infection and to manage local outbreaks. Southampton had a strong community response to the first phase of the pandemic and a wide range of community assets were mobilised and enabled the City to respond successfully through a challenging time.

The Board noted that the plan had several objectives and it was important to listen and adjust messages accordingly to ensure that support was targeted to those who needed it. A detailed action plan was in place to support delivery of the targets as detailed in the appendix to the report.

The Board encouraged feedback on the plan and acknowledged that this would be a live document updated regularly. It was also the intention of the Board going forward to introduce a question and answer function to allow members of the public to raise questions.

5. **COVID-19 LOCAL SITUATION UPDATE**

The Board received and noted the report of the Director of Public Health providing a Covid-19 Situation Update. It was noted that an infographic report was published by the Council on a weekly basis which summarised key information published by the Government, Public Health England and other agencies which could be used to monitor the pandemic both nationally and locally in Southampton.

The Board noted that latest information from regional test and trace meeting earlier in the day which looked at both national and regional data indicated that the spread of the virus was escalating nationally with 17m currently in a local lockdown situation. London was close to being on a watch list, and it was noted that a watch list was where there was an incident rate of 20 per 1000 population in 7days. In relation to Southampton the incident rate remained relatively low, but it was noted that the periphery areas of

London were seeing an increase which would mean a test scenario for Southampton which could see situations changing quickly.

Locally it was noted that there was a lot of intelligence data and a range of early warning indicators in place. There had been an increase in both calls and on-line requests for the 111 helpline particularly relating to the younger population which was thought to be linked to schools, colleges and universities returning.

In terms of infections in the City there had been 1136 and the last 7 days had seen 36 which was the same as the previous 7 days. Average cases per day was 5 but this was increasing gradually. In relation to the under 65yrs age group more cases were being seen whilst the over 65yrs remained fairly flat however this was likely to increase over the winter months with more hospital admissions and poorer outcomes.

Rates of infection were also looked at against sizes of population, larger populations would see more infection, Southampton was at 12.62% as of the previous Friday which was similar to other comparator areas and way below others. Positivity rates for Southampton were 1% which did fluctuate, however other areas were at 12.8% and 14%. In the previous week there had been no admissions to hospital or cases diagnosed, the week before that there had been 10. Mortality in the City was 168, 102 of which in hospital and the remainder in the community, primarily care homes. It was noted the latest recorded death in the City was 14th August.

The Board acknowledged and thanked the residents in the City who had been doing all they could to ensure the virus did not spread by following the rules and guidance. The City now had 2 test and trace sites with a 3rd being proposed which was increasing testing capacity across the City which was positive.

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Agenda Item 5

DECISION-MAKER:		Local Outbreak Engagement Board	
SUBJECT:		COVID-19 National Situation Report	
DATE OF DECISION:		8 th December 2020	
REPORT OF:		Interim Director of Public Health	
<u>CONTACT DETAILS</u>			
AUTHOR:	Name:	Debbie Chase, Interim Director of Public Health	Tel: (023) 80833694
	E-mail:	debbie.chase@southampton.gov.uk	
Director	Name:	Debbie Chase	Tel: (023) 80833694
	E-mail:	debbie.chase@southampton.gov.uk	
STATEMENT OF CONFIDENTIALITY			
Not applicable.			
BRIEF SUMMARY			
The Board will be updated on the latest Covid-19 related guidance and legislation.			
RECOMMENDATIONS:			
	(i)	To note the national situation in relation to the coronavirus (Covid-19) pandemic.	
REASONS FOR REPORT RECOMMENDATIONS			
1.	To ensure that the Local Outbreak Engagement Board is informed about the latest national guidance and legislation relating to the coronavirus (COVID-19) pandemic.		
ALTERNATIVE OPTIONS CONSIDERED AND REJECTED			
2.	No alternative options considered.		
DETAIL (Including consultation carried out)			
3.	<p><u>Update on latest guidance and legislation</u></p> <p>A key function of the Board is to support the local delivery of the primary objectives of the Government's strategy to control the Covid-19 reproduction number (R), reduce the spread of infection and save lives, and in doing so help to return life to as normal as possible, for as many people as possible, in a way that is safe, protects our health and care systems and releases our economy. To achieve this aim it is important that the Board is aware of the latest guidance and legislation issued by central government.</p>		
4.	The UK entered a second national lockdown on 5 th November, until 2 nd December.		
5.	On 23 rd November 2020 the government set out its Covid-19 Winter Plan, announcing that the UK will return to a Tier system on 2 nd December.		
	The UK government has completed negotiations with biotech company Moderna to secure access to 5 million doses of its vaccine, enough for around 2.5 million people (announced by the Business Secretary on Monday 16 th November). If it meets robust standards of safety and effectiveness and approved by the medicines regulator, the vaccine could be delivered to the		

	UK and Europe as early as Spring 2021 with the potential for the government to procure more doses next year.
6.	New guidance has been published on visiting arrangements in care homes for the period of national restrictions: <ul style="list-style-type: none"> • Provider must formally take into account the advice of the local DPH • Maximum of 2 constant visitors per resident • Booking system should be in place • Outdoors where possible, with window visits or visiting pods an option • Indoor visits must use a 'substantial' screen
7.	The furlough scheme has been extended to end March 2021, with employees receiving 80% of their current salary for hours not worked.
8.	On 16 November, the Government launched a new pilot of regular COVID-19 testing for family members or friends of those living in care homes to enable more frequent visits. The pilot is initially taking place in around 20 homes in Hampshire, Cornwall, and Devon and will be rolled out more widely in December in time for Christmas.
9.	Winter support for children and families: On 8 November a new £170m Covid Winter Grant Scheme was announced by DWP. The funding will be ring-fenced, with at least 80% earmarked to support with food and bills, and will cover the period to the end of March 2021. Local Authorities will receive the funding at the beginning of December 2020.
10.	Summer exams 2021: On Monday 12 October the Government announced that those who will be sitting their AS, A levels and GCSEs in the summer of 2021 will have a three-week extension. The summer exam series will now start from 7 June and end on 2 July.
11.	On 9 November the government announced it would be rolling out lateral flow tests across England to directors of public health.
RESOURCE IMPLICATIONS	
<u>Capital/Revenue</u>	
12.	None.
<u>Property/Other</u>	
13.	None.
LEGAL IMPLICATIONS	
<u>Statutory power to undertake proposals in the report:</u>	
14.	Coronavirus Act 2020
<u>Other Legal Implications:</u>	
15.	The COVID-19 contain framework sets out responsibilities for a Local Outbreak Engagement Board to provide public engagement and community leadership.
RISK MANAGEMENT IMPLICATIONS	
16.	COVID-19 risks are being managed in line with the council's risk management framework.

POLICY FRAMEWORK IMPLICATIONS	
17.	None.
KEY DECISION?	No
WARDS/COMMUNITIES AFFECTED:	All
<u>SUPPORTING DOCUMENTATION</u>	
Appendices	
1.	None
Documents In Members' Rooms	
1.	None
Equality Impact Assessment	
Do the implications/subject of the report require an Equality and Safety Impact Assessment (ESIA) to be carried out.	No
Data Protection Impact Assessment	
Do the implications/subject of the report require a Data Protection Impact Assessment (DPIA) to be carried out.	/No
Other Background Documents	
Other Background documents available for inspection at:	
Title of Background Paper(s)	Relevant Paragraph of the Access to Information Procedure Rules / Schedule 12A allowing document to be Exempt/Confidential (if applicable)
1.	None

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Agenda Item 6

DECISION-MAKER:	Local Outbreak Engagement Board		
SUBJECT:	COVID-19 Situation Report		
DATE OF DECISION:	8 th December 2020		
REPORT OF:	Interim Director of Public Health		
<u>CONTACT DETAILS</u>			
AUTHOR:	Name:	Dan King	Tel: (023) 8083 2493
	E-mail:	dan.king@southampton.gov.uk	
Director	Name:	Debbie Chase	Tel: (023) 8083 3694
	E-mail:	debbie.chase@southampton.gov.uk	
STATEMENT OF CONFIDENTIALITY			
None.			
BRIEF SUMMARY			
<p>A COVID-19 report is published by Southampton City Council on a weekly basis. The report summarises some of the key information published by the government, Public Health England and other agencies which can be used to monitor the coronavirus (COVID-19) pandemic both nationally and locally in Southampton.</p> <p>As well as closely monitoring the latest data, it is crucial that the council and partners keep connected with how the residents of Southampton perceive and feel about the Coronavirus (COVID-19) pandemic. As a result, Southampton City Council have conducted a series of resident surveys to improve understanding of the impacts in our communities. This feedback is important to build a good local response and aid recovery efforts across the city.</p> <p>Elements of the Covid-19 report along with other key intelligence will be presented to the Local Outbreak Engagement Board, providing an update on the latest situation in Southampton. In addition, a brief overview of the resident surveys conducted to date will be provided.</p> <p>Members of the Board will be invited to provide verbal feedback on the COVID-19 situation in their sectors to support the Local Outbreak Engagement Boards understanding of the COVID-19 risks and impacts in Southampton.</p>			
RECOMMENDATIONS:			
	(i)	To note the latest situation report and weekly COVID-19 update.	
	(ii)	To note the ongoing public engagement work being undertaken through the COVID-19 resident surveys.	
	(ii)	To receive verbal feedback from partner members of the Board on the COVID-19 situation in key sectors.	
REASONS FOR REPORT RECOMMENDATIONS			
1.	To ensure that the Local Outbreak Engagement Board is informed about the latest local intelligence relating to the coronavirus (COVID-19) pandemic and the ongoing public engagement activity taking place through the COVID-19 resident surveys.		

ALTERNATIVE OPTIONS CONSIDERED AND REJECTED	
2.	No alternative options considered.
DETAIL (Including consultation carried out)	
3.	<p><u>Update on latest data and intelligence</u></p> <p>The primary functions of the Southampton Local Outbreak Engagement Board are to ensure political oversight of responses to outbreaks, provide direction and leadership for community engagement, provide assurance on resource use, and be the public face of local responses in the event of an outbreak.</p>
4.	<p>In order to fulfil these tasks, it is important that the Board has access to timely and accurate data and information on the coronavirus outbreak. A coronavirus infographic report is published weekly to help inform members of the public of the current coronavirus situation in Southampton. This report can be found at:</p> <p>https://data.southampton.gov.uk/health/disease-disability/covid-19/covid-19-updates/</p>
5.	The report contains information on the number of coronavirus cases, the rate of cases among the resident population, coronavirus related deaths, including where people have died and the number of people reporting coronavirus symptoms through NHS Pathways (for example, 999 calls, 111 calls and 111 online).
6.	Comparisons in the report are made between the last 7 days of complete data and the previous 7 days of data. Weekly variations in data, in the number of cases for example, is to be expected. Therefore, any changes should be interpreted alongside the overall trend, with sustained increases being more important than daily fluctuations. It is also important to highlight that the data in these reports, especially most recent figures, are subject to revision. Data presented in these reports are correct at the time of publishing, but historic reports available here may not necessarily reflect the current most up to date published figures.
7.	At time of writing (data up to 13 th November) there have been 3,350 confirmed cases of COVID-19 in Southampton (includes both pillar 1 and 2 cases). There were 565 confirmed cases in the previous 7 days, which is an increase of +108 compared to the previous 7 days. This equates to around 80 new cases per day. Therefore, infections are continuing to rise in Southampton.
8.	At the time of writing, Southampton had a weekly infection rate of 224 per 100,000 population, which is higher than the South East average of 187 per 100,000 population, but lower than England overall (274 per 100,000 population).
9.	Up to 6 th November there have been a total of 177 COVID-19 deaths in Southampton. Of those, 109 died in hospital and 68 in the community (54 of which were in care homes). Resident deaths have started to increase once more following a period of very few deaths during the summer. In the last 3 weeks, there have been 8 Covid-19 related deaths, compared to a single death in the previous 3-week period. Nonetheless, overall deaths (from all

	causes) in the city remain at expected levels for this time of year, based on historic trends over the last five years.
10.	COVID-19 data is received and updated daily, so the local picture and can change quickly. Although this paper outlines the latest available information at time of writing, the picture may have changed by the time of the Outbreak Engagement Board meeting on 8 th December. Therefore, the latest available information will be presented at the meeting.
11.	<p><u>Public engagement – Southampton COVID-19 resident surveys</u></p> <p>In these unprecedented times, it is crucial that the council and partners keep connected with how the residents of Southampton are feeling about the Coronavirus (COVID-19) pandemic. It is important that agencies across the city have a good understanding of how residents are interpreting national guidance, how the pandemic is impacting residents’ lives, and concerns that residents may have during this time. This feedback is important to build a robust local response and aid recovery efforts across the city.</p>
12.	<p>Since the start of the pandemic, Southampton City Council has conducted three resident surveys, which have all attracted very high response rates and generated a great deal of useful insight.</p> <ul style="list-style-type: none"> • The first survey was live from Wednesday 1st April to Sunday 5th April (receiving 3,258 respondents) • The second survey was live from Thursday 23rd April to Monday 27th April (receiving 1,941 respondents) • The third survey was live from Wednesday 8th July to Sunday 2nd August (receiving 2,864 respondents)
13.	<p>The latest survey covered a range of topics including:</p> <ul style="list-style-type: none"> • Understanding and complying with advice and guidance • Trust and confidence in local public services handling the response • How safe people feel and what makes residents feel unsafe • Priorities for recovery • Impacts on work and household finances • Mental and physical health • Worries and concerns <p>Reports on the findings of all three surveys can be found on the Southampton Data Observatory: https://data.southampton.gov.uk/surveys-and-research/coronavirus-surveys/</p>
RESOURCE IMPLICATIONS	
14.	None
<u>Capital/Revenue</u>	
15.	None.
<u>Property/Other</u>	
16.	None.
LEGAL IMPLICATIONS	
<u>Statutory power to undertake proposals in the report:</u>	
17.	Coronavirus Act 2020

Other Legal Implications:	
18.	The COVID-19 contain framework sets out responsibilities for a Local Outbreak Engagement Board to provide public engagement and community leadership.
19.	The framework notes “Local DPH teams and PHE will have good situational awareness and are best placed to monitor and identify potential issues in their area.” https://www.gov.uk/government/publications/containing-and-managing-local-coronavirus-covid-19-outbreaks/covid-19-contain-framework-a-guide-for-local-decision-makers#data
RISK MANAGEMENT IMPLICATIONS	
20.	COVID-19 risks are being managed in line with the council’s risk management framework.
POLICY FRAMEWORK IMPLICATIONS	
21.	None.
KEY DECISION?	No
WARDS/COMMUNITIES AFFECTED:	All
<u>SUPPORTING DOCUMENTATION</u>	
Appendices	
1.	Weekly COVID-19 updates: https://data.southampton.gov.uk/health/disease-disability/covid-19/covid-19-updates/
2.	COVID-19 resident survey results: https://data.southampton.gov.uk/surveys-and-research/coronavirus-surveys/
Documents In Members’ Rooms	
1.	None
Equality Impact Assessment	
Do the implications/subject of the report require an Equality and Safety Impact Assessment (ESIA) to be carried out.	No
Data Protection Impact Assessment	
Do the implications/subject of the report require a Data Protection Impact Assessment (DPIA) to be carried out.	No
Other Background Documents	
Other Background documents available for inspection at:	
Title of Background Paper(s)	Relevant Paragraph of the Access to Information Procedure Rules / Schedule 12A allowing document to be Exempt/Confidential (if applicable)
1.	None

Agenda Item 7

DECISION-MAKER:		Local Outbreak Engagement Board	
SUBJECT:		Covid-19 Community Champions Update	
DATE OF DECISION:		8 th December 2020	
REPORT OF:		Interim Director of Public Health	
<u>CONTACT DETAILS</u>			
AUTHOR:	Name:	Robin Poole	Tel: 023 8083 4024
	E-mail:	Acting Consultant in Public Health Robin.Poole@southampton.gov.uk	
Director	Name:	Debbie Chase	Tel: 023 80833694
	E-mail:	Interim Director of Public Health Debbie.Chase@southampton.gov.uk	
STATEMENT OF CONFIDENTIALITY			
None			
BRIEF SUMMARY			
The Covid-19 Community Champions project went live on 2 nd September 2020 as part of the city Outbreak Control Community Engagement plan. This report aims to provide the Local Outbreak Control Board with a summary of the project to date and future direction.			
RECOMMENDATIONS:			
	(i)	The Southampton Outbreak Engagement Board is asked to note the progress and future direction of the Covid-19 Community Champions project	
	(ii)	That members of the Southampton Outbreak Engagement Board champion, engage with, develop and support activity associated with the Covid-19 Community Champion project	
REASONS FOR REPORT RECOMMENDATIONS			
1.	Report is for information and discussion.		
ALTERNATIVE OPTIONS CONSIDERED AND REJECTED			
2.	None		
DETAIL (Including consultation carried out)			
	Background		
3.	National evidence from the first phase of the Covid-19 pandemic have shown that strong community engagement is crucial to preventing the spread of infection and to manage local outbreaks.		
4.	Southampton had a strong community response to the first phase of the Covid-19 pandemic. A wide range of community assets were mobilised and enabled the city to respond successfully through this challenging time. Building on this, the Covid-19 Community Champions model was created to		

	develop a network of residents who are provided with the latest information, advice and guidance on how to prevent infection, reduce onward transmission, and contain outbreaks.
5.	Champions can use the information they receive to help keep themselves and their families safe, or share the information with anyone they wish, such as workplaces, educational settings, and community groups.
6.	The Covid-19 Community Champions project is more than just providing information, it is about engagement. Champions are able to raise issues and ideas at live briefings or by emailing the champion inbox. At live briefings, it is often apparent that the solutions to many of the issues raised, exist within the network of champions themselves. Champions shape the content of the briefings by highlighting key topic areas that they would like covered and provide key insight into how best to communicate the advice and guidance within the group and to the wider population.
	The Covid-19 Community Champions progress to date
7.	<u>Recruitment</u> To date 255 champions have joined the project, recruited between the 2 nd September and 18 th November. After an initial surge of membership, the rate of recruitment has slowed but continues to increase week after week.
8.	<u>Who do champions share information with?</u> Champions report that they share information they receive with the following: Family 24% Friends 24% Community Group 19% Workplace 19% School 8% Other 6%
9.	<u>Briefings</u> There are four live briefings each month. Briefings are co-hosted by members of the stronger communities and public health teams within the council. Content has changed week on week but standing items include an update on the Covid-19 cases in the city using the publicly available data from the Southampton Data Observatory, and a reinforcement of the key advice for reducing the risk of individual infection, reducing onward transmission and containing outbreaks – with a big focus on Hands, Face and Space. Other topics have included understanding more about the Covid-19 local alert levels, symptoms of Covid-19 and how to get a test, detailed information about face coverings, understanding restrictions when applied to community settings, how the five ways to wellbeing can help everyone through these challenging times, and details of any new national restrictions.
10.	<u>Email Bulletins:</u> A weekly email bulletin has been sent to all champions since the middle of September and has the following sections:

	<ul style="list-style-type: none"> • Welcome • Data • Briefing update • Future dates for the diary • Top Topic • Support / Resources <p>Top topics have often arisen following questions raised at briefings, or from questions raised by champions emailing the champion inbox, and have included topics such as Hands, Face and Space, the rule of 6, face coverings and Southampton's Outbreak Control Plan.</p>
11.	<p><u>Social media posts</u></p> <p>Facebook has been the main channel used for social media. A Covid-19 Community Champions Facebook page was created on the 22nd of October. To date we have 48 members and we have posted 22 times, with posts viewed 474 times. Topics posted have included:</p> <ul style="list-style-type: none"> • Reminders about live briefings & drop-ins • Guidance • Resources • Polls • Updates • Thanking Covid-19 Community Champions for being part of the network
12.	<p><u>Recent and future developments</u></p> <ul style="list-style-type: none"> • The SCC Covid-19 Community Champions project team have joined a network of other Covid-19 Community Champion projects from across the country • A communication strategy is being developed specifically for the Covid-19 Community Champions with generalised and targeted recruitment in mind • A Business Covid-19 Champion model is being developed that will target key Covid-19 information and networking to support businesses • A Young Covid-19 Champion model is being developed that will aim to recruit from schools and other settings and provide information and engagement that is specific to younger people's needs • A WhatsApp broadcast feature will be used to increase our social media presence and be another channel for cascading information to our champions • A survey is going to be conducted amongst existing Covid-19 Community Champions to gain feedback on how champions are experiencing the project to date, in what ways they might be using the information they receive, and to understand whether they feel able to raise issues and ideas or ask questions, and how we respond to these.

	Conclusion
13.	<ul style="list-style-type: none"> • The Covid-19 Community Champions project continues to be a key component of the City Council's Outbreak Control Community Engagement Plan • The vision is to continue to grow the network of champions and continue to provide key updates on the situation in the city and the latest advice and guidance to help keep people safe • Listening to champions and adjusting the way we deliver the project and grow the network is key to its success • The aim moving forward is to increase membership of the champions especially in those parts of the city, or in the demographics, we identify as being under represented.
RESOURCE IMPLICATIONS	
<u>Capital/Revenue</u>	
14.	Costs include time and resource from SCC Stronger Communities, Public Health, and Communications teams, covered by the Test and Trace grant and existing budgets.
<u>Property/Other</u>	
15.	None
LEGAL IMPLICATIONS	
<u>Statutory power to undertake proposals in the report:</u>	
16.	Coronavirus Act 2020 and secondary legislation
<u>Other Legal Implications:</u>	
17.	None
RISK MANAGEMENT IMPLICATIONS	
18.	None
POLICY FRAMEWORK IMPLICATIONS	
19.	None
KEY DECISION?	No
WARDS/COMMUNITIES AFFECTED:	All
<u>SUPPORTING DOCUMENTATION</u>	
Appendices	
1.	Covid-19 Community Champions Update
Documents In Members' Rooms	
1.	None

Equality Impact Assessment		
Do the implications/subject of the report require an Equality and Safety Impact Assessment (ESIA) to be carried out.		No
Data Protection Impact Assessment		
Do the implications/subject of the report require a Data Protection Impact Assessment (DPIA) to be carried out.		No
Other Background Documents		
Other Background documents available for inspection at:		
Title of Background Paper(s)	Relevant Paragraph of the Access to Information Procedure Rules / Schedule 12A allowing document to be Exempt/Confidential (if applicable)	
1.	None	

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Covid-19 Community Champions

Background



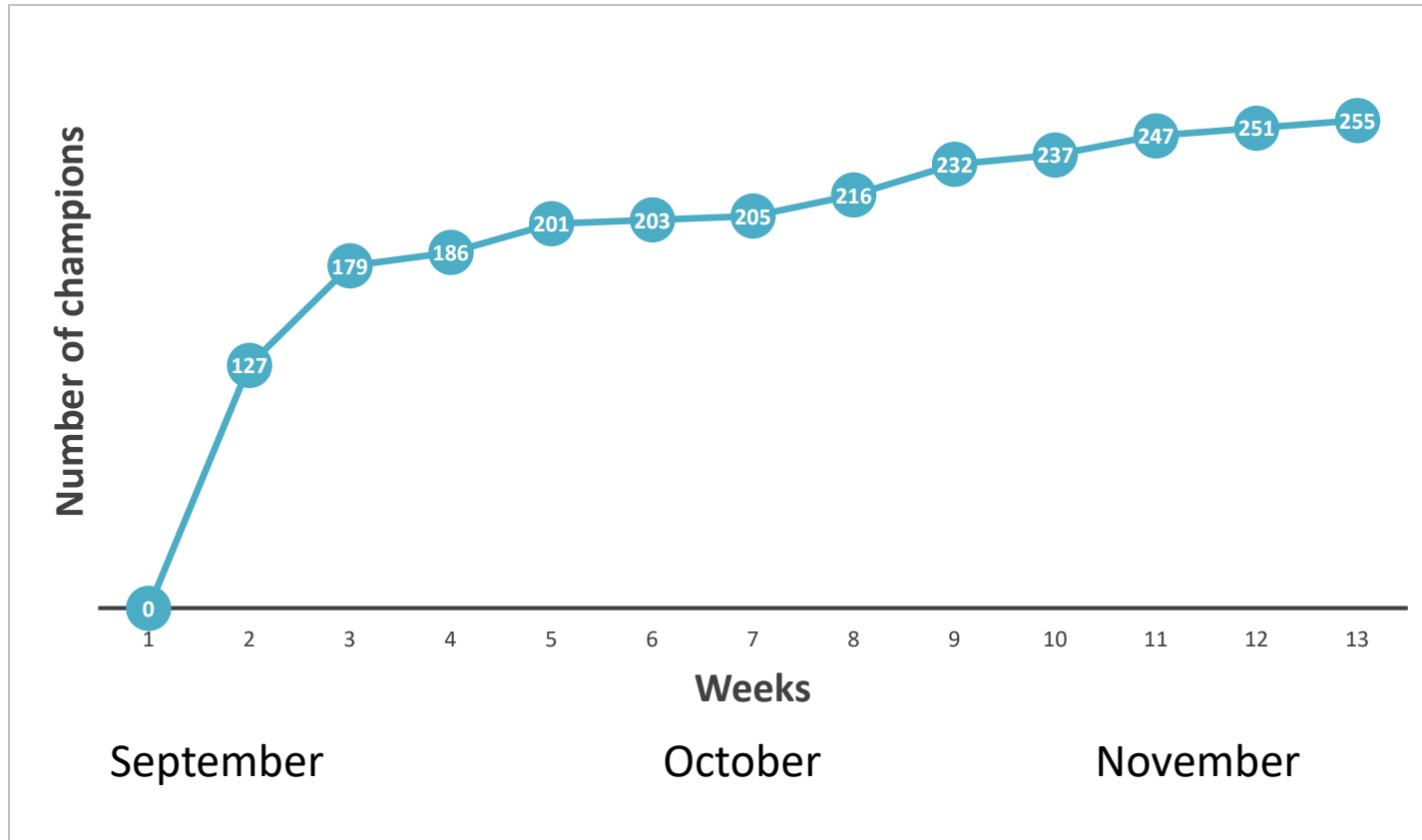
- **Went live 2nd September 2020**
- **Based on a model used by Newham**
- **Covid-19 Community Champions are provided with the latest information, advice and guidance about how to prevent infection, reduce onward transmission, and contain outbreaks**
- **Achieved through weekly live briefings, drop-in sessions, email bulletins and social media posts**
- **Champions encouraged to use the information to help keep themselves and their families safe and optionally to share the information in any way they choose**

Engagement

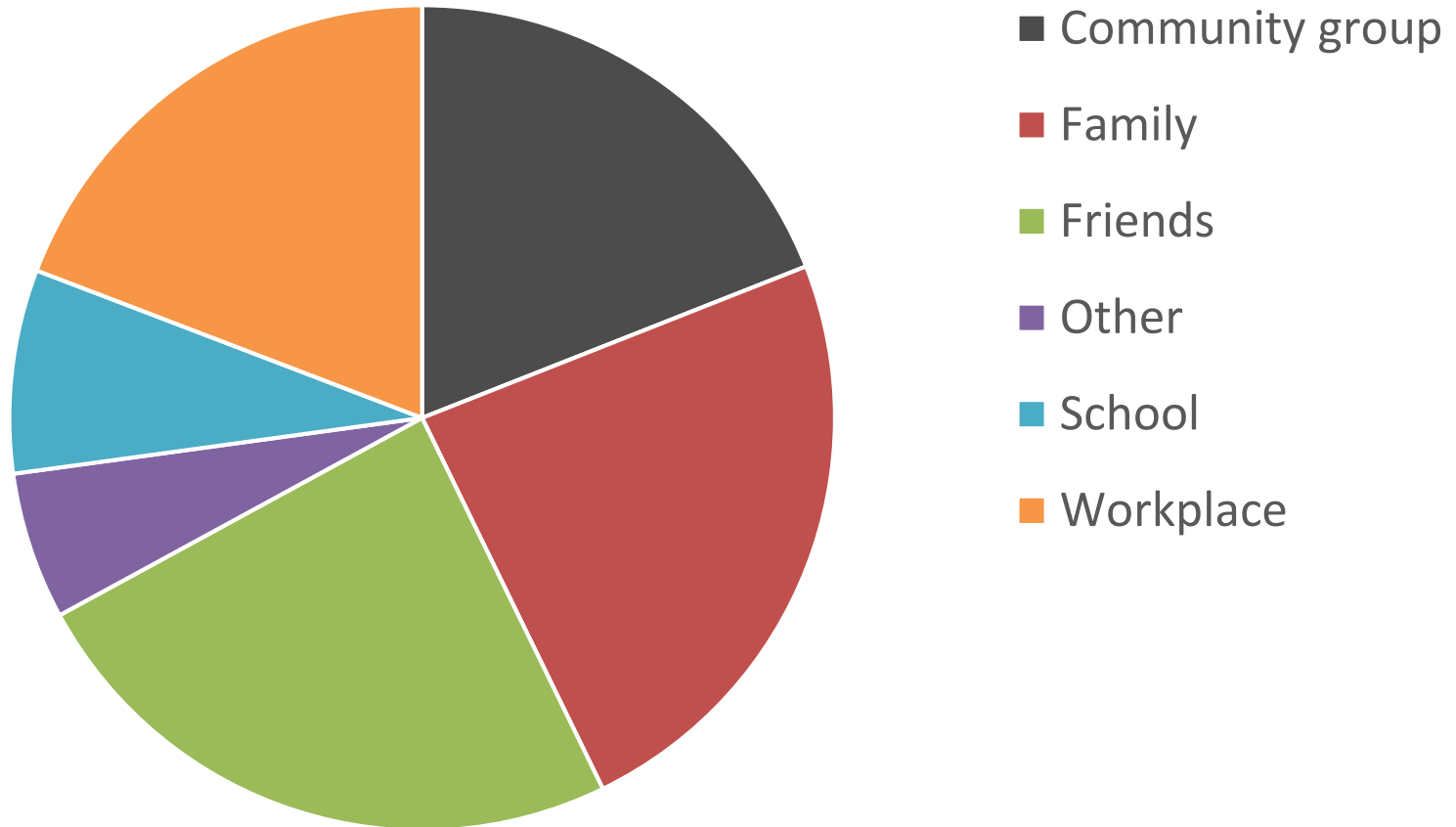
- **Covid-19 Community Champions are able to raise issues and ideas at live briefings, finding solutions often exist within the network of champions**
- **Champions ask for clarification on specific topics which the team include in subsequent briefings or as a top topic in weekly email bulletins**
- **Champions provide insight that helps us shape the communications we provide to themselves and the wider population**
- **Champions help shape the way we deliver briefings and the content that they find most useful**

Recruitment of champions over time

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Who do champions share information with?



Briefings

- **Four briefings a month**
- **Update on local data from data.southampton.gov.uk**
- **Update on Guidance (national or local)**

Top topics

Discussion:

- Feedback on role as champion
- Questions about guidance or public health issues
- Discussion about what to include in future briefings/bulletins

Alert levels

Testing

Symptoms

Face Coverings

Community settings restrictions

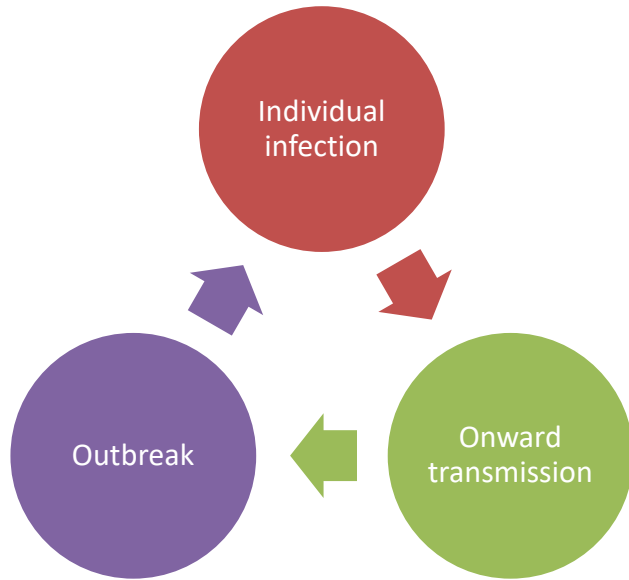
Wellbeing

Hands, Face, Space

New National Restrictions

Sample content

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Stay at home and get a test if they have symptoms of coronavirus

—1→

Stay at home if someone in your household has symptoms or has tested positive

—2→

Stay at home if you have been identified as a contact by Test and Trace and advised to self-isolate

Email bulletins



Community Champions Update

Thank you so much to those who attended Wednesday's briefing, it was great to see you and share thoughts and experiences. Dr Debbie Chase, Director of Public Health highlighted the importance of your work as champions, being role models and sharing information in the city. She also talked about the swiss cheese model. This is the idea that none of the measures are perfect, but together they reduce the risk of infection. You can find the model [here](#), and we are very excited to hear how you've been using it in your conversations!

We also talked about the new national measures that started on Thursday. Some of you found the [slides](#) helpful, so we included them in this bulletin so you can share them with others. This information is from www.gov.uk/coronavirus, where all relevant guidance is published.

Finally, you can find information about the rates of infection, and more importantly the trends (whether these numbers are going up or down over time) in Southampton [here](#). This is the information we present each week during the briefings.

New National Restrictions

This week we saw the new national restrictions come into place. From Thursday 5th November to Wednesday 2nd December we have been asked to stay at home and only leave the house for a number of reasons.



Top Topic - Wellbeing

This week Sabina would like to talk to you about wellbeing and the 5 steps.

This period can be difficult for some of us, and it's so important, maybe now more than ever, that we look after ourselves and after others around us. Research shows that, much like eating our 'five a day', there are five easy things we can do to improve our wellbeing:

Connect – get in touch with loved ones, or maybe talk to someone new.

Be active – regular physical activity is associated with better mood and lower anxiety, it doesn't have to be intense, do what makes you feel good!

Take notice – stay aware and in the present, enjoy the moment, decluttering or buying a new plant might help.

Keep learning – say yes to new experiences, read or research something you've always wondered about.

Give – people who help others report better mood, giving can mean anything, time, a friendly shoulder to cry on, donate.

How do you look after your wellbeing?

Feedback

“I copy the information from Facebook and share it in my street’s WhatsApp group”

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“I find the briefings very informative and it’s information that I can trust”

“I used the translated posters in my school to help children and parents understand key messages”

Recent & future developments

- **SCC joined a network of Covid-19 Community Champion projects**
- **Developing a communications plan for Covid-19 Champions**
 - Recruitment – general & targeted
- **Business champions**
 - Introductory meeting 4th December via GO! Southampton and Business News Bulletin
 - Targeted Covid-19 information/networking for businesses
- **Young champions**
 - Early stages of recruitment – targeting schools; No Limits
 - Consulted Council's Youth Forum – informal & young people friendly
- **WhatsApp group**
- **Survey**


Summary

- **The Covid-19 Community Champions project continues to be a key component of the City Council’s Outbreak Control Plan**
- **The vision is to continue to grow the network of champions and continue to provide key updates on the situation in the city and the latest advice and guidance to help keep people safe**
- **Listening to champions and adjusting the way we deliver the project and grow the network is key to its success**
- **The aim moving forward is to increase membership of the champions especially in those parts of the city, or in the demographics, we identify as being under represented**

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Agenda Item 8

DECISION-MAKER:	Local Outbreak Engagement Board		
SUBJECT:	Covid-19 Marshals		
DATE OF DECISION:	8 December 2020		
REPORT OF:	Cabinet Member for Stronger Communities		
<u>CONTACT DETAILS</u>			
Executive Director	Title	Executive Director for Communities, Culture and Homes	
	Name:	Mary D’Arcy	Tel: 023 80
	E-mail	Mary.d’arcy@southampton.gov.uk	
Author:	Title	Policy & Strategy Manager	
	Name:	Felicity Ridgway	Tel: 023 8083 3310
	E-mail	felicity.ridgway@southampton.gov.uk	
STATEMENT OF CONFIDENTIALITY			
None			
BRIEF SUMMARY			
<p>On 22 September the Prime Minister announced that £60 million will be made available across the police and local authorities for compliance and enforcement activities. Of this £30 million has been allocated to local authorities and the remainder has been allocated to police forces. This funding is ringfenced for covid-secure compliance and enforcement.</p> <p>Southampton City Council was awarded funding of £153,929 for 4 months of covid-secure compliance activity. This paper sets out Southampton City Council’s approach to delivering this activity including the deployment of Covid-19 Marshals.</p>			
RECOMMENDATIONS:			
	(i)	To note the update on Covid-19 Marshals.	
REASONS FOR REPORT RECOMMENDATIONS			
1.	To ensure that the Local Outbreak Engagement Board is aware of progress on the delivery of the Covid-19 Marshals project and associated communications and engagement activity.		
ALTERNATIVE OPTIONS CONSIDERED AND REJECTED			
2.	No alternative options considered.		
DETAIL (Including consultation carried out)			
3.	In October 2020 Southampton City Council received notification of an award of £153,929 to deliver Covid-secure compliance activity. This funding will be used to deliver activity which will encourage compliance with Covid-19 compliance across the city until the end of March 2021.		
4.	<p>Activities eligible for funding within the government guidelines include but are not limited to:</p> <ul style="list-style-type: none"> Practical support to aid and encourage compliance, such as dedicated staff in public areas, business support, or support for individuals: 		

	<ul style="list-style-type: none"> ○ COVID-19 secure marshals, or equivalents such as wardens, stewards or ambassadors (further guidance is set out below). ○ Any staff costs, training or overtime costs associated with this activity, including any staff from the forthcoming Environmental Health Officer register. ○ Associated administrative costs. ● Measures to aid public and business awareness and understanding of regulations and guidance: <ul style="list-style-type: none"> ○ Dissemination of the COVID-19 guidance, including where additional local restrictions are in place. ○ Promotional activity, e.g. sharing of good practice, signage, advertising. ○ Educational campaigns. ○ Engagement or tailored communications to sectors or groups. ● Any activity associated with enforcement of COVID-19 regulations or guidance: <ul style="list-style-type: none"> ○ Any staff costs, training or overtime costs associated with the work of local authority compliance and enforcement functions. ○ Any ancillary or additional costs associated with issuing prohibition notices, fixed penalty notices or taking forward criminal proceedings 						
5.	<p>A task and finish group was established w/c 12th October. The task and finish group has developed a public health based approach to the Covid-19 secure marshal programme using the primary, secondary, tertiary model. The task and finish group included GO! Southampton and Police.</p> <div style="display: flex; align-items: center; margin-top: 20px;">  <table border="0"> <tr> <td style="padding-right: 20px;">Primary</td> <td>Behavioural change comms campaign</td> </tr> <tr> <td>Secondary</td> <td>Covid Business Champions</td> </tr> <tr> <td>Tertiary</td> <td>Covid-19 Marshals Enforcement Activity</td> </tr> </table> </div>	Primary	Behavioural change comms campaign	Secondary	Covid Business Champions	Tertiary	Covid-19 Marshals Enforcement Activity
Primary	Behavioural change comms campaign						
Secondary	Covid Business Champions						
Tertiary	Covid-19 Marshals Enforcement Activity						
6.	<p>A behavioural change campaign will be delivered with GO! Southampton across the city and district centres, including digital billboards, lamp-post signage and bus stops. This will be supported by social media and press engagement to remind people of the key hand, face space messaging and encourage compliance.</p>						
7.	<p>The Covid Community Champions Campaign will be extended to include a focus on businesses, establishing a network of champions to encourage a 'grass-roots' business compliance responsibility. Covid Business Champions network branding will be developed to enable businesses to demonstrate their participation.</p>						
8.	<p>The majority of the funding will be allocated to the deployment of Covid-19 Marshals who will advise and encourage local businesses and members of the public to comply with covid safety guidance. Additional funding will be set aside to meet some of the costs of potential enforcement activity.</p>						
	<p>Covid Marshals</p>						

9.	The Southampton Covid-19 Marshals will patrol the city centre and local district centres across Southampton over the winter months, providing non-police support but co-ordinating closely with police colleagues. They will promote social distancing in public areas where people might congregate such as parks and high streets and play their part in supporting businesses by providing advice to ensure that they are covid-safe. Following a procurement exercise the Covid-19 Marshals will be supplied by a local SIA agency.								
10.	<p>The role of the marshals will include:</p> <ul style="list-style-type: none"> • Engaging, explain and encourage members of the public to follow COVID-19 guidelines • Directing pedestrians and support businesses to manage queues and one-way systems • Helping prevent mixing between groups in public spaces • Reminding members of the public to wear a face covering where required (unless exempt) and provide advice on how to wear face coverings • Visiting businesses; to review COVID-19 safety compliance • Providing advice aligned to Government guidance and signposting businesses to this guidance • Reviewing and promote visibility of COVID-19 Secure messaging in business premises 								
11.	Marshals will not have enforcement powers, but will engage and encourage businesses and members of the public to follow guidelines including social distancing and face coverings. Marshals will therefore play a key role in delivering the first 3 'E's' of the policing 4 E's approach: engage, explain, encourage and enforce. Where escalation to formal enforcement action is required this will be through the Police or the council's Environmental Health Officers.								
12.	A new reporting tool is now available to gather intelligence and inform the deployment of Covid-19 Marshals. To report a Covid compliance concern members of the public can visit our Covid-19 Marshals web page .								
RESOURCE IMPLICATIONS									
<u>Capital/Revenue</u>									
13.	<p>Funding of £153,929 has been awarded to Southampton City Council by the Ministry of Housing, Communities and Local Government for this activity.</p> <table border="1" data-bbox="331 1617 1430 1832"> <tr> <td data-bbox="331 1617 880 1671">Communications Campaigns</td> <td data-bbox="880 1617 1430 1671">£35,000</td> </tr> <tr> <td data-bbox="331 1671 880 1724">Covid-19 Marshals</td> <td data-bbox="880 1671 1430 1724">£100,000</td> </tr> <tr> <td data-bbox="331 1724 880 1778">Administration and support costs</td> <td data-bbox="880 1724 1430 1778">£14,000</td> </tr> <tr> <td data-bbox="331 1778 880 1832">Prosecution costs</td> <td data-bbox="880 1778 1430 1832">£5,000</td> </tr> </table>	Communications Campaigns	£35,000	Covid-19 Marshals	£100,000	Administration and support costs	£14,000	Prosecution costs	£5,000
Communications Campaigns	£35,000								
Covid-19 Marshals	£100,000								
Administration and support costs	£14,000								
Prosecution costs	£5,000								
<u>Property/Other</u>									
14.	Covid-19 Marshals will be provided with equipment including uniforms and body-worn cameras. This equipment will be supplied by the contracted SIA firm and is included within the cost of the contract.								

LEGAL IMPLICATIONS	
<u>Statutory power to undertake proposals in the report:</u>	
15.	Under Section 2B of the National Health Service Act 2006, the Council has an obligation to take such steps as it considers appropriate for improving the health and people in its areas.
16.	Guidance to support local authority compliance and enforcement activity, including COVID-19 secure marshals or equivalents published 08 October 2020: https://www.gov.uk/government/publications/covid-19-local-authority-compliance-and-enforcement-grant/guidance-to-support-local-authority-compliance-and-enforcement-activity-including-covid-19-secure-marshals-or-equivalents
<u>Other Legal Implications:</u>	
17.	Legal requirements including adherence with GDPR requirements are included in the council's contract terms with the contracted SIA agency.
RISK MANAGEMENT IMPLICATIONS	
18.	The service provider will have in place the necessary liability insurance policies and will indemnify the council in respect of loss, damage or injury arising from the actions of its employees whilst delivering the service.
POLICY FRAMEWORK IMPLICATIONS	
19.	The delivery of the Covid-19 Marshals and associated communications and engagement activity will support the delivery of: <ul style="list-style-type: none"> • The Safe City Strategy (Crime & Disorder Reduction Strategy (S.5 and 6 Crime and Disorder Act 1998) • The Health and Wellbeing Strategy (S.116A Local Government and Public Involvement in Health Act 2007)

KEY DECISION?	No
WARDS/COMMUNITIES AFFECTED:	All
<u>SUPPORTING DOCUMENTATION</u>	
Appendices	
1.	None
Documents In Members' Rooms	
1.	None
Equality Impact Assessment	
Do the implications/subject of the report require an Equality and Safety Impact Assessment (ESIA) to be carried out.	Yes
Data Protection Impact Assessment	
Do the implications/subject of the report require a Data Protection Impact Assessment (DPIA) to be carried out.	Yes

Other Background Documents	
Other Background documents available for inspection at:	
Title of Background Paper(s)	Relevant Paragraph of the Access to Information Procedure Rules / Schedule 12A allowing document to be Exempt/Confidential (if applicable)
1.	None

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